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| WHOLE HEALTH CONSORTIUM RESEARCH PROPOSAL |

1. **Itemized Budget**

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| **Request** | **Segment 1** | **Segment 2** |
|  | **(January 16 – June 30, 2025)** | **(July 1 – December 31, 2025)** |
| **Faculty Summer Stipends** (Include name/role) |  |  |
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| **Faculty Course Buy-Out** (Include name of faculty/ course/ semester of buyout) |  |  |
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| **VT GRA Stipend/Tuition** (Include anticipated start and end date) |  |  |
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| **VT Student Wages** |  |  |
| Graduate Student (include start and end date) |  |  |
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| Undergraduate Student (include start and end date) |  |  |
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| **Supplies (List)** |  |  |
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| **Other (List)** |  |  |
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| **Total** |  |  |
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| **GRAND TOTAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |  |

Notes:

* **Funding requests for Track I: Advancing Partnerships grants cannot exceed $40,000;** Divide budget into two segments (Segment 1: Jan 16 to June 30, 2025; Segment 2: July 1 to December 31, 2025)
* **Funding requests for Track II: Incubating Emergent Collaboration grants are limited to $10,000;** only Segment 1 applies**)**
* The expectation is that the funds will be used to support Virginia Tech faculty and students, and community partners to carry out the proposed project.
* Examples of appropriate use of funds include, but are not limited to, course buy-outs (with department approval for Track I awardees only) and faculty summer stipends (Track I awardees only), student support, travel related to data collection, participant compensation, supplies, small equipment, specific software, transcription services, development or implementation of a workshop or mini-conference, and limited external consultation/technical assistance.
* Funds may not be used for activities typically supported by departments and colleges (e.g., conference travel, development/implementation of projects not requiring external funds, standard software) or to support long-term projects of individual faculty, graduate student research, or other on-going research and scholarly activities.  No funds will be allowed for food, books, subscriptions, or indirect costs.
* Specific funding guidelines for Track I awardees:
	+ Summer stipends for the PIs may not exceed $8,000 and must align with the timeframe/tasks of the project. Co-I stipends should be commensurate with contribution to the team. Stipend amounts are inclusive of fringe benefits. The specific amount allocated for faculty support must follow University policy for summer compensation (see <http://www.policies.vt.edu/4296.pdf>). Please discuss summer salary caps with department fiscal staff prior to submission.
	+ Requests for course buy-out support may not exceed $8,000 and must align with the timeframe/tasks of the project. Faculty who receives a course buy-out during the academic year are not eligible for a summer stipend. Prior to submitting an application, applicants should check with their department/college as course buy-out policies vary by college and in some colleges, proposals must be approved by both the department head/chair.
* Any unallocated funds at the end of the project end date are to be returned to the Whole Health Consortium.
1. **Itemized Budget Justification** (add additional page if needed)
2. **Other Support Received for Proposed Project**

**Please list all previously received (R), current (C), and pending (P) sources support related to this project (add additional page if needed)**

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| **Source** | **Amount**  | **Purpose** | **Status**  |
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[ ]  **No Other Sources Received**